

## THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

NAME OF THE INSTITUTION: POMPEI COLLEGE, AIKALA.

Year of the Report: 2006- 2007.

### PART: A

*The plans of action chalked out by the IQAC in the beginning of the year towards the quality enhancement and the outcome achieved by the end of the year*

1. To start B.B.M. Course self –financing course. Vocational courses: in Computer Application: E-OFFICE, E-Finance, Certificate Course in Spoken English; certificate course in Basic Accountancy of Final Year B.A. Students.
  1. Clubs / Associations/ Committees: these will work and coordinate various activities for the coming year
  2. Humanities' Association
  3. Commerce Association
  4. Debating Club
  5. Cultural Association
  6. P.T.A.
  7. ALUMNI Association
  8. N.C.C.
  9. N.S, .S.
  10. Career Guidance Cell/ Counseling Cell.
  11. Student's Grievance Cell
  12. Women's Cell.
  13. College Annual Magazine/ College Wall Magazine: "**Prajna**"
  14. Nature Club
  15. Photography Club
- Formation of various committees/Associations: Through which the College activities will be conducted: they will define their objectives:
16. *Student Welfare Council*: All the Class Representatives will be formed into a Council: they will meet periodically discuss/ plan out the activities of the Students / problems arising time to time will be solved in a democratic manner: they will also plan and organize the various programmes / they will act under the guidance of Student Welfare Council.
17. Students' Grievance cell:
18. Admission Committee
19. Library Committee
20. Discipline Committee
21. Museum and Herbarium Committee
22. Time table and Examination Committee
23. Mid-day meal Committee
24. Nature Club
25. Campus development Committee.

26. *Bridge Course:* A Bridge Course will be conducted at the beginning of the Academic year : for the First Year Students
27. *Remedial/Tutorial classes/general knowledge test at the beginning of the year for the first year students*
28. *Innovative Teaching Methods: teachers will use OHP/ and methods of teaching/ creative critical thinking among the students: give assignments. Conduct seminars: quizzes etc. field trips; field surveys;*
29. *Each department shall organize at least one guest lecturer by inviting a guest from outside*
30. Alumni/PTA associations will be strengthened /they will have regular meetings: Executive Committee
31. Fund raising Campaigns: through Lucky Dips, by organizing a Tulu Drama collecting donations from well-wishers
32. Mid-day Meal will be continued
33. Teachers shall maintain work-diaries -lessons plans, Tutorials etc.
34. Organize Career guidance programmes

*IQAC will have a departmental inspection of each every department twice in a year: one in the month of October and the other at the end of the month of March: suggest ways and means for improvement*

35. All the Departments will have regular departmental meetings.
36. All the Departments will adopt new methodology of teaching -conduct departmental tests, give assignments, conduct seminars etc.
37. To conduct internal tests regularly / since from the from the year 2006-07 semester system is introduced by the University we will have two schemes: Semester/ Annual scheme: Field visits, encourage Research Culture among the students.
38. All the Associations and committees will have to conduct various programmes at least two or more during the academic year.
39. To have regular value education classes
40. Attempt at academic excellence
41. To equip staff with Computer literacy (100 %)
42. Adding of New Books to the Library and journals
43. All those students who enter into the Pompei College go out with a sense of achievement towards bright future, so that to arrange programmes time to time as the need may arise.
44. Vocational courses

#### Part: B

#### **The goals of the Institution:**

- development of the latent talents of the students
- Poor members of the minority community

- *Critical thinking, creative ability and intellectual ability and intellectual excellence*
  - *Healthy relationship between the Staff/ students and society*
  - *Just and peaceful social order.*
- 
- We have conducted an *inter-class talent competition*- all the classes took part to discover the latent talents in students and help them to develop
  - *Literary competitions* were conducted in essay in Hindi, kannada, English
  - *Sports and Games* activities were conducted
  - *Students were assigned assignments/ seminars / students were taken to field visits / regular tests were conducted* : Tests were conducted according to the University pattern : Time table and Examination Committee supervised and managed the entire system of examination and evaluation.-
  - *Poor students and students in financial need* were given financial helping the form of personal donations/ scholarships/endowment prizes
  - *Admission process*- admission committee had meetings before the start of the admission process and finalized the admission process- method of selecting the students --yet some restrictions were followed while admitting the students to commerce stream- a cut off percentage was fixed ( 60%) . Yet admission was not denied to any student.
  - *Student -teacher healthy relationship* was maintained-students welfare council celebrated the Teachers day - Principal' s birthday was celebrated
  - The College contributed to the *rural advancement* in a significant manner by providing an opportunity to have higher education in the fields of Arts, Commerce and Business Management.
  - *Student welfare council* met frequently to discuss and plan the various programmes related to the students -all decisions were taken democratically- students council also mobilized funds
  - *In the Teaching Learning*: we follow the policy: Know the Student better, empower the weak, Lead the advanced learners to perfection, Offer co-curricular activities in support of academic programme.
  - There are many *34 Committees* for conducting and supervising the academic activities of the College. All the committees worked in cooperation with the Management, principal and the Students.
  - The institution functioned *democratically*: Students Welfare Council, Staff meetings were held to discuss and plan out the various activities of the College
  - Social Services activities were a major part of the College; N.S.S. and N.C.C. especially shouldered the responsibility of conducting the social services activity.
  - One of the major programmes of the Social service was creating AIDS awareness among the public AIDS -the college being *declared Aids Awareness College*.

2. New Academic programmes initiated:

Computer Courses as usual were continued with a new course: E-Finance B.B.M. was introduced for the 1<sup>st</sup> year: received the permission of the Government and the affiliation commission visited the College and inspected ) (Order N0. Of the Mangalore University and the Order the Government No.) Semester System was introduced by the University.

3. Innovations in curricular design and transactions: Nil

4. Inter-disciplinary programmes started:

As per the University syllabus: Inter disciplinary course like Indian Constitution for B.A./B.Com/ B.B.M. And Human Rights, Gender Equity, Environment paper was introduced for all as an interdisciplinary paper  
In the Institutional Level: Basic Accountancy Classes for B.A. (only Final Year B.A.) and the Spoken Classes for the Final year B.A/ B.Com students

5. Examination reforms: All the Internal Assessment Tests were conducted as per the University pattern: : Time table-Examination Committee supervised and organized the pattern and the system of conducting the examination : Marks were registered: Progress reports were sent to the parents of the students: Class teachers especially wrote comments on the progress reports; failed students were called and given some counseling ; they were made known regarding the importance of these tests: before the conduct of these exams clear instructions were put up on the notice board. It was seen that all the students appeared for the examination: absentees were given another chance to appear for the examination by conducting re-examination

6. Candidates qualified: NET/SLET/ GATE etc: NIL

7. Initiative towards faculty development programme : The faculty members participated in various seminars/workshops held at various places:

- Prof. Patrick Menezes, Dept of History: participated in a workshop held at our College (organized by us): SEMESTER SYSTEM AND CREDIT SYSTEM "of the Mangalore University.
- Organized a seminar on "MANY FIRSTS OF SOUTH KANARA" (Humanities Association) and participated in this seminar, Resource Person: Dr. Ganapayya Bhat, dept. of history, Dhavala College, Moodabidri.
- Dr. Radhakrishna Bhat, dept. of Economics, participated in a Seminar, ""Many Firsts of South Kanara".  
Dr. Radhakrishna Bhat : Dept. of Economics, participated in a seminar State Level:" women Entrepreneurship Opportunities and Challenges" on 16-12-06, organized by S.V.S. College, Bantwal by MUEA

- *Dr. Radhakrishna Bhat M. participated in a Seminar on “Professional and Human resource Enhancement” at St. Aloysius College, Mangalore on 20<sup>th</sup> March 2007.*
- *Mr. Purushottam K.V. has participated in a National level workshop on “Mainstreaming Gender into the Curriculum” on 22, 23 and 24 March 2007 at centre for Women’s Studies, Konaje.*
- *Mr. Purushottam K.V. has participated in a National Seminar on “ Jainism in South India”, organized by Kannada University Hampi and Dhavala College, Moodabidri, on 11<sup>th</sup> and 12<sup>th</sup> Nov. 2006.*
- *Mr. Purushottam K.V. has participated in a Seminar on “Concept and Significance of Marriage and family” organized by the Centre for interdisciplinary Studies and Research in Sanskrit on 17<sup>th</sup> and 18<sup>th</sup> Nov. 2006.*
- *Prof. H.N.Nazareth presented a paper entitled “Recent Trends in Banking” at National Seminar, Bellary on 27 & 28 Feb.2006.*
- *Prof. Yoginder B. participated in a Regional seminar on : “ Social Dimensions of Health care.” (10-3-07)*
- *Prof. Yoginder B. National Level Workshop on HIV/AIDS: from 3<sup>rd</sup> Nov. to 5<sup>th</sup> Nov. 2006: place Madras Christian College, Chennai.*
- *Prof. Yoginder B. participated in 3 peer Education Programmes*
- *18<sup>th</sup> and 19<sup>th</sup> 2006 at School of Social Work. Mangalore.*
- *20<sup>th</sup> and 21 July at D.C.Office Mangalore.*
- *25-11 -06 at Udupi conducted by Youth Red Cross.*

5. Examination reforms implemented: *As usual, as per the University guidelines examinations were held. – For internal Assessment – two tests were conducted-valuation- marks were entered in the registered- evaluation was held- Marks were tabulated – based on which a list of slow learners and advanced learners were prepared- Marks cards were given to the parents- students who failed in the examinations/ tests they were Examinations were conducted on the pattern university pattern.*

6. Candidates qualified; NET/SLET/ GATE etc: NIL.

7. Initiative towards faculty development programme:

*The faculty members attended the seminars/ workshops at different places to increase the knowledge of their subject. – National/ State and regional levels-*

<i>Name of the lecturer</i>	<i>Title of the Seminar/ Workshop attended</i>	<i>Place</i>	<i>Remarks /organized</i>
<i>Patrick Menezes</i>	<ul style="list-style-type: none"> <li>• <i>Semester-Credit System(1 – 7-06)</i></li> <li>• <i>National Level Conference in Restructuring Governance</i></li> </ul>	<i>Aikala</i>	<i>Organized by Pompei College.</i>

	<p><i>and Management of Affiliated Colleges</i></p> <ul style="list-style-type: none"> <li>• <i>Epigraphic conference Feb,12,07</i></li> <li>• <i>Professional and Human resource Management</i></li> </ul>	<p><i>Mangalore</i></p> <p><i>Mangalore</i></p> <p><i>Mangalore</i></p>	<p><i>SDM LAW COLLEGE</i></p> <p><i>St. Aloysius College</i></p> <p><i>St. Aloysius College</i></p>
<i>Prof. Yoginder B.</i>	<ul style="list-style-type: none"> <li>• <i>Regional Seminar on "Social Dimensions of Health care."</i></li> <li>• <i>. National Level Workshop on HIV/AIDS</i></li> <li>• <i>Prepared study material for <u>Distance Education</u> Department of Mangalore unit on Sociology. (Sociology of education.)</i></li> </ul>	<p><i>Mangalore</i></p> <p><i>Madras Christian College.</i></p>	<p><i>10-3-07.</i></p> <p><i>3<sup>rd</sup> Nov. to 5<sup>th</sup> Nov. 2006.</i></p>
<i>Prof. Govind Bhatt</i>	<ul style="list-style-type: none"> <li>• <i>Seminar on: Credit Based semester</i></li> <li>• <i>Seminar on Hindi Syllabus</i></li> <li>• <i>Effective teaching of Language.</i></li> <li>• <i>Conference on " Spirituality and Service"</i></li> <li>• <i>Seminar on Hindi Syllabus</i></li> <li>• <i>National Seminar on</i></li> </ul>	<p><i>Mangalore University, Konaje.</i></p> <p><i>Alva, s College, Moodabidri.</i></p> <p><i>St. Philomena's College, Puttur</i></p> <p><i>Dharwad.</i></p> <p><i>Mahaveera College</i></p>	<p><i>6-7-2006.</i></p> <p><i>28-07-2006.</i></p> <p><i>1-9-06-2-9-06</i></p> <p><i>24-12-2006, 25-12-06.</i></p> <p><i>20-1-2007..</i></p>

	<i>"idea of India".</i>	<i>Udupi</i>	<i>15-4-2007.</i>
<i>Prof. Nemichandra (Kan)</i>	<i>Halegannada Sahitya Kannada Samshodana</i>	<i>S.D.M.College, Ujjire. V.V.College, Mangalore</i>	<i>3-3-06to6-3-06 29-3-07 to 30-3-07</i>

*Prof. H.N.Nazareth commerce attended a workshop on NEW SYLLABUS on Commerce.*

**8. Total number of Seminars workshops conducted:**  
*Each department conducted seminars/workshops: Seminars / workshops conducted by the students. Teachers assigned topics to the students*

<i>Sl.No.</i>	<i>Department</i>	<i>Seminars</i>	<i>Workshops</i>
<i>1.</i>	<i>History</i>	<i>5</i>	<i>2</i>
<i>2</i>	<i>Political Science</i>	<i>3</i>	<i>nil</i>
<i>3.</i>	<i>Economics</i>	<i>6</i>	<i>2.</i>
<i>4.</i>	<i>Commerce</i>	<i>1.</i>	<i>2.</i>

*Hindi*

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**9. Research projects:** *a. newly implemented: The Department of Sociology has undertaken a research programme "AIDS Awareness in Rural Areas." A case study of Aikala, Talipady, and Kinnigoli villages. It is one year project undertaken in association with AIDS Awareness Unit, Pompei College. b)*

*Completed: NIL*

**9. Patents generated, if any:** *NIL.*

**11. New Collaborative research programmes:** *NIL*

**12. Research grants received from various agencies:** *NIL*

**13. Details of research scholars:** *NIL*

**14. Citation index of faculty members and impact factor:** *NIL*

**15. Honors/ Awards to the faculty:** *Dr Haribert Nazareth, H.O.D. of Commerce, obtained his Doctorate (Ph.D.) in Business Administration from the University of Mangalore on 1-12-2006. "TRADE UNIONISM IN COMMERCIAL BANKS- A COMPARATIVE STUDY OF UNIONS IN CORPORATION BANK AND KARNATAKABANK LIMITED IN DAKSHINA KANNADA"*

**16. Internal resources generated:** *For Midday meal resources were mobilized in the form of generous donations.*

17. Details of departments getting SAP, COSIST. (ASSIST)/DSTT etc: Recognition NIL

18. Community Services: Students were encouraged to participate in Community Services related activities through the concerned organizations like N.S.S. of the College.

*The following community services were undertaken*

- *Services rendered to the needy families of Aikala and Balkunje. .*
- *The Annual Special Camp was held from 14-11-2006 to 23-11-06. At government Higher primary School, Kollur: The road was created by the members during the Camp at Pokke Kallalaya in the Balkunje Panchayat jurisdiction stands as a memorable monument of service to our rural neighborhood*
- *Participated in the work shop on Drug Addiction at SDM college of Business management at Mangalore*
- *Students participated as cultural ambassadors in the State Level Seminar.*
- *Prof. Govind Bhat: collected scholarships for 50 students*

19. Teachers and officers newly recruited: *Miss Padmavathi and Miss Chandrakala joined the Staff as Part-time lecturers in History and Political Science. Mrs. Sudharani and Mrs. Greeta D'Souza served as Guest lecturers in Kannada and Basic Accountancy respectively. Mrs. Shalini Jyothi D'Souza joined the Staff as Computer Instructor on 1-7-06.*

21. Teaching -non teaching Staff: - 12:12

22. Improvements in the Library services: *The Library has a total collection of 12,694 books costing Rs. 7, 75,000/- We have added 393 volumes during the academic year. It has subscribed to 49 journals / periodicals and 9 daily newspapers. Inter-net facility was added, book-bank facility was improved- all the students of the college were given the opportunity to have the facility of the Book Bank. Inter Com facility was also added to the Library.*

*Departmental Libraries were also improved by adding new books in the library: Each Department had its own library and the students borrowed books from the library.*

23. Courses in which students' assessment of teachers is introduced and the action taken on student feedback: *B.A. B.Com, and B.B.M. – all teachers were assessed by the students: the feedback of the students was made known to the students and a general assessment was made. It was made known to the respective teacher.*

24. Unit Cost of education: *Rs. 15496/- We had 417 students*

25. Computerization of administration and the process of admissions and examination results, issue of certificates: *All were partially computerized.*

26. Increase in the infrastructural facilities: NIL.

27 Technology Up gradation: NIL

28. Computer and Internet access and training to teachers and students: Teachers were not given computer training but the students were given computer training; teachers were provided with ONE computer with Internet access.

29. Financial Aid to the students: A total of Rs. 1, 13,913 was given as financial aid to the students in the scholarships etc.

1.	Post-matric Scholarships (32)	9600=00
2.	Fee-Concessions (08)	7008=00
3.	Post-Matric Scholarships(16)	4800=00
4.	Post-Matric scholarships (S.T.B.T.)	35205=00
5	2006-07 Post- matric (28)	8400=00
6.	J.S.B. (07)	4200=00
7.	Jindal trust (23)	44700=00 : (1,13,913)

*J.B.Pinto Memorial Scholarships for the Rank-holders in the First terminal Examination: Rs. 12,500=00*

*12 endowment prizes were given in the form of Cash.*

*Rev. Fr Valerian Mendonca, Principal, gave financial aid of total Rs. 2,754-00 to 4 students.*

*Two students were given examination fees of Rs. 300=00. By Prof Yoginder B.*

*Many staff members adopted poor students and helped them to have a free-midday meal.*

30. Activities and support from the Alumni Association: President of the Alumni Association: was Mrs. Gretta D'Souza. They celebrated Founder's day, principal's Birthday, Guru Vandana Programme on Sept.5-, 2006.

*As a fund Raising campaign: A double Wicket Tournament was conducted on 17<sup>th</sup> Dec. 2006.*

*A sum of Rs. 25, 000/- was collected*

- *Helped the College by providing 100 chairs to the Hall.*

31: Activities and support from the Parent-Teacher Association: The PTA Executive Committee was led by Mr. Ramesh Shetty as President; 15 Member Executive Committee has launched a collection drive for subscription and had come forward to donate 100 chairs to the Providence Hall.

- *Active cooperation and generous good will was shown in all the College activities.*

32. Health Services:

*... Periodical Medical checkup of the students - Concetta Hospital, Kinnigioli, - under the leadership of Rev. Sr. Dr Lelian Sequiera and a team of Doctors conducted medical checkup for all the students. All were given a medical*

*checkup and the cases found which needed special medical care were advised to take get special consultation from specialized medical doctors.*

*... AIDS AWARENESS PROGRAMMES were conducted in association with the NSS unit of Pompei College, in the neighboring villages of Aikala, Talipady, and kinnigoli.*

*... Youth Red Cross and Aids Awareness Unit of our College conducted various programmes regarding awareness on AIDS. Our Staff members delivered guest lectures on AIDS to public especially in the villages (Prof. Yoginder B.)*

*... All the medical needs of the students were specially attended by the Concetta Hospital*

*Prof. Govind Bhatt, faculty member, dept. of Hindi, under his leadership, and in the name of the College conducted a medical Camp at AD. H.P. School , in association with BSSS Samithi, Mudipu , Mahalaxmi Seva Prathisthana and Navajyothi , Yuvaka Mandala Murva( 29-1-06) ; on 12-3-6 Medical Camp was conducted Govt. High School, Manila, Murva, one day Medical Camp ( Dental Camp) in association with the same service organizations mentioned above. On 9-4-06 another medical camp was organized at Sridhama Manila, Dental medical was organized.*

*N.C.C. students whenever the need arose rushed to the Hospitals requested by persons donated their blood  
-blood donation camp was held.*

*33. Performance in sports activities:*

*The Annual sports and games activities were conducted as planned in the beginning of the year. Annual Sports Meet was held on 15,16<sup>th</sup> Dec. 2006. 100 mtrs.200 mtrs. 400 mtrs. 800 mtrs. 1500 mtrs, races were held. Various events in Athletics were held. Games events like Table Tennis, Badminton, Volleyball, Kabaddi. Mr. Chetan Kumar of III B.A, and Raveesha of II B.A. were the men Champions and Miss Joyline Mendonca of I B.A. was the Women Champion.*

*College teams participated in various games / sports events conducted by various colleges University level / State level/ regional levels. They participated in the events like Swimming, Cross Country, Table tennis, Volleyball as well as Athletics. Joyline Mendonca of First B.A. Secured place in Heptathlon event.*

*34. Incentives to outstanding sportspersons: - : Outstanding sports persons were helped financially-they were given free midday meals.*

*35. Students achievements and Awards:*

- Mr. Fakruddin Nasir of I B.Com participated in N.S.C. camp held at Vishapatnam.*
- No special awards were given to the teachers and the students*

*36. Activities of the Guidance and Counseling Unit:*

*The Genpact Company, Bangalore conducted Campus Interviews/ and conducted*

*coaching programmes in how to face Interviews/ Aptitudes tests/ writing C.V.'s/ Group discussions etc.*

- *Special sessions were held in Careers options available to the students on 6<sup>th</sup> Jan. 2007, one day workshop on career guidance organized with the assistance of ICFAI for third year B.Com and III YEAR B.A. Students.*
- *On 9<sup>th</sup> and 10<sup>th</sup> March 2007, 2 days programme was organized to train the students on SOFT SKILLS with the assistance of MAFOI Academy.*
- *3 students were selected by the Empower Academy, Mangalore, for Genpact Multinational Company and offered jobs: Deborah D'Souza (III B.Com.) Eileen D'Costa (III B.Com.); Sushma Shetty III B.A.*

*37. Placement services provided to students: NIL.*

*38. Development programmes for non-teaching staff: NIL*

*39. Healthy practices of the Institution:*

- *Value education*
- *Through N.S.S. activities: Social Awareness programme; such as on AIDS.*
- *Devotion and commitment for imparting excellent education to SC/ ST, downtrodden, poor, and poor rural people.*
- *Staff Quarters: Staff members need not go in search of places of abode.*
- *Basic Accountancy Classes for Final year B.A.*
- *Water-Harvesting, tree plantations.*
- *Special programmes for women through Women cell.*
- *Various activities through Nature Club, Aids Awareness Unit, trekking programmes ,*
- *Building healthy relationship between the staff and the students by celebrating teachers Day. - Teachers once in year go for staff picnic.*
- *Taking democratic decisions through student welfare council.*
- *Conducting a picnic for the Final year students/ giving farewell programmes to them. And the students donating a memento to the College*
- *Celebrating the birthday of the Principal*
- *The College has Career Guidance Cell*
- *The College celebrates various events of social/national importance*
- *Small research activities on some important local issues such as Jasmine cultivation, which is a high earning income for the people of this area. Students were divided into small groups and were assigned some areas where they went and collected some information; findings were published in the College Magazine.*
- *Research activity: regarding Diary farming in Aikala and Kinnigoli: the findings were published in the College magazine.*

Another important healthy practice of our college is , our staff members (Prof. Govind Bhatt) collected scholarships to nearly 50 meritorious students( economically poor) in association with Dhruthi Foundation, Mangalore,, he visited the houses of such students , collected the applications , and arranged for their scholarship. This is a meritorious social service rendered by the faculty of our college

40. *Linkages developed with national/International/academic/research bodies: NIL*

41. *Any other relevant information the institution wishes to add: We wish to add the following information about our institution:*

- *The Semester System has been introduced for the first time to the students of First year by the Mangalore University.*
- *Pompei College Computer centre continues to offer relevant course at minimum fees so that all the students can afford to get computer education at minimum fees. It is our Endeavour to provide computer literacy*
- *The college strives to provide communicative skills to the students in English so that all the students who go out of this institution may get suitable job after their graduation. / Students are prepared to face interviews.*
- *The College has a Web site: run by one of our Alumni: Mr. Valerian Aranha: so that all can have access to it and ac relationship is maintained through the web site.*
- *Free Mid-day meals to the poor and the needy students, especially the staff members adopting them and giving those financial help to have a meal in the afternoon. .*
- *Annual retreat for the Catholic Students*
- *Medical checkup for all the students: a proper healthcare is taken*

*PART: C: Detail the plans of the Institution for the Next year (2007-08)*

*The plan of Action chalked out by the IQAC:*

1. *Periodical Inspection of the departments by the IQAC: it is planned to evaluate the internal performance of all the departments of the College.*
2. *New Courses : The College shall start B.B.M. course*
3. *Certificate Courses: certificate Course in Computer Application: E-Finance, E- Finance, D.T.P*
4. *Certificate course in Spoken English for all the classes*
5. *Certificate course in basic Accountancy*
6. *Remedial Courses: for the First year students immediately after their admission to the first year.*
7. *Remedial Coaching: Systematic remedial coaching shall be given to slow learners. They will be identified on the basis of the marks scored in the previous year's annual exam or class tests and their improvement shall be analyzed by the respective lecturers.*
8. *Innovative teaching: teachers shall use audio-visual aids such as OHP, VCD, and DVD etc. Seminars, Group discussion, workshops, Field trips and other teaching aids*

9. *Staff training programme: for teaching and non-teaching staff a minimum of 2 staff programmes per year. All the teachers and non-teaching shall be given Computer training.*

10. *Each department shall arrange guest lecturers (at least one) and each association shall plan one outreach programmer which reflects the goal and mission of the college. Planning should be done in consultation with the students at the beginning of the year to conduct a research programme.*

11. *Establishment of Clubs and Associations:*

- *Humanities Association.*
- *Commerce Association*
- *Debating/ Quiz Club.*
- *Cultural Association*
- *P.T.A.*
- *Alumni Association*
- *N.S.S.*
- *N.C.C.*
- *Career Guidance Cell.*
- *Students Grievances cell*
- *Women's Cell.*
- *College Magazine: PROVIDENCE.*
- *Nature Club.*

*Formation of Various Committees:*

- ... *Student Welfare Council*
- ... *Grievance redressal cell.*
- ... *Admission Committee*
- ... *Library Committee*
- ... *Discipline Committee*

*Alumni Association: It is the backbone of the College; all outgoing students shall be persuaded to register themselves as members. Efforts shall be made to enroll as many students as possible.*

*The other activities will be arranged as and when the need and the occasion will arise.*

*Name and Signature  
of the Coordinator, IQAC  
(Prof. Patrick Menezes)*

*Chairman of IQAC  
Principal  
(Rev. Fr Valerian Mendonca )*

Name and signature of the Chairperson, IQAC  
Rev. Fr Valerian Mendonca