

The Annual Quality Assurance Report (AQRC) of the IQAC

Name of the Institution: **POMPEI COLLEGE, Aikala**

Year of Report: 2005-06

PART: A

The plans of action chalked out by the IQAC in the beginning of the year towards the quality enhancement and the outcome achieved by the end of the year:

Since, being SILVER JUBILEE YEAR (1981-2006), we have planned to celebrate the silver jubilee year in a meaningful and better way:

- To mobilize the funds for the extension of the College building
- Inauguration of the Silver Jubilee Year i.e,6th July 2005-By laying the foundation for the conference Hall& Audio Visual room & the Indoor Stadium by Fr.Bernard D'Souza.
- To construct a Audio-visual hall , conference hall, and an indoor stadium
- To continue the mid-day meal programme
- To assist the poor and the needy students with scholarships and endowment prizes.
- To assist the slow learners and encourage the advanced learners.: to conduct special coaching classes for the slow learners
- To provide more opportunities for campus selections and provide more information and opportunities for employment by organizing career guidance programmes.
- To conduct a bridge course at the beginning of the year for those students who joined the College from the Pre-university level to the Degree course
- To give value based education, i.e. Value education classes to be conducted regularly as part of the curriculum: to inculcate the moral, social and civic values.
- To conduct the internal examinations on the pattern of the University examination pattern.
- To conduct various programmes under the auspices of N.C.C., N.S.S. and Cultural Association and other committees: various cultural and

extra-curricular activities so that the attention must be paid to the development of the personality of the students: all our activities must be planned in accordance with the motto, objectives and goal of the college.

- The Physical Department of our College has planned to host MUIC Men Volley Ball tournament as part of the Silver jubilee programmes.
- All our games, sports events annually are conducted as planned by the Physical Department.
- As a part of the Silver jubilee programme: Inter-collegiate Skit Competition on Aids will be held
- To have a programme on Water Conservation
- To conduct Campaigns against use of Plastic-environment programmes through N.S.S. N.C.C.
- To add New books /journals /periodical in the Library
- To create a “ *Research culture*”: among the students; organize a few small scale research programmes; each will be planned by different departments
- To conduct at least one Inter-disciplinary programme: such as Basic Accountancy classes for Final Year B.A. students, by a guest lecturer.
- To have regular meetings with P.T.A. and Alumni Associations; and planned to organize fund raising programmes
- To have student –mentor system ; (besides having class advisors)
- To organize competitions in cultural /literary
- To have meaningful college day celebrations
- Up gradation of College Office; partial computerization.
- At least to have *two staff enrichment programmes* with the assistance of the Staff Council
- To organize various other programmes under the Student Welfare Council and to meet frequently under the guidance of Student Welfare Officer so that the decisions will be taken democratically.
- Various fund raising programmes such as through staging a Tulu Drama, Lucky-Dip Coupons, donations through advertisement collections, by collecting voluntary donations etc.
- And to organize various other programmes whenever the time and occasions arise.

PART: BActivities reflecting the goals of the College:1. Activities reflecting the goals and objectives of the College:

- ... Value education classes on every Wednesday conducted in the form of group discussions on certain values, issues, *value education classes were conducted by the class teacher*
- ... The morning and afternoon classes begin with College Prayer.
- ... We have a meaningful College Anthem
- ... Curricular activities are conducted according to University prescribed syllabus: teaching plans (monthly, yearly) were prepared; syllabus was unitized.
- 1. Students are given *additional courses* such as Spoken English classes and Basic Accountancy Classes as additional skills
- ... Ample opportunities were provided to the students to bring out the latent talents; such as conducting *cultural competitions* in various events *singing dancing, essay writing* competitions, other literary competitions.
- ... Field surveys were conducted
- ... There is no *rush for* the admissions; all those who sought admissions were given; being a minority institution managed by the Catholic Board of education, preference was given to the poor and minority students, yet admission was not denied to the students, making no distinctions of caste colour or creed, merit basis and also non-merit basis.
- ... *Each department* organized seminars, workshops, assignments, critical thinking was encouraged, and creative ability of the students was assessed.
- ... *Healthy relationship between* the teachers and the students was established by celebrating teachers day by the students, Principal's birthday
- ... *Social services programmes* through N.S.S. Were conducted by special Annual Camps, blood donation programmes whenever the need arose; some N.C.C. students donated their blood.
- ... To help the students for future job-placements; career guidance programmes were conducted so that the students can select their careers , information was given to the students on various job opportunities available
- ... *Slow learners* were given special attention by the concerned teachers; University results were published on the notice board; advanced learners were encouraged: after the First / second test an Internal

Rank List was published and those who got First rank from each Class were given scholarships of Rs. 1000.

... *Value Education Classes were given*; in the time table it was specially marked; all class teachers conducted the value education classes such by conducting group discussions on different topics: social, moral and ethical values, students were encouraged to give a talk.

... Dress code was strictly followed by the students; students were taught and to behave in a respectful manner in and outside the class : Teachers maintained work-diaries / tutorial diaries

... The students were made to be sensitive to the problems of the poor and the needy; through N.S.S. and N.C.C.

... Student-Mentor system: Each teacher was assigned a group of 20 -25 students who met them regularly had discussions, guided, listen to their problems etc.

2. New Academic programmes initiated (UG and PG)

- Spoken English Classes
- Basic Accountancy Classes for Final year B.A. students.
- Computer Certificate Courses such as E-Finance, E-Office, and Tally.

3. Innovations in curricular design and transactions

Curricular design was done by the University, and we have no freedom to design our curriculum.

- Students were asked to present seminars; OHP was used by the teachers. Assignments /seminars/ field visits/ were conducted.

4. Inter-disciplinary programmes started:

- Basic Accountancy Classes for B.A.
- Spoken English Classes were conducted by the Department of English for the students of Commerce and Arts.
- The Indian Constitution Classes for both B.A. and B.Com. (as prescribed by the University , it is an inter-disciplinary programme)

5. Examination reforms implemented:

... Two class tests were conducted; one of 2 hours and the other of 3 hours;

... College Internal Assessment Terminal Tests were conducted according university pattern; Question papers were prepared, on the basis of marks scored in these tests I.A. marks were given according to the norms of the university.

Examination committee supervised the entire examination, which laid down the rules, arranged the supervision work, and the entire internal examination is conducted according to the university pattern.

... After the examinations internal Rank List was published ;

... Marks Cards were given to the Parents of the Students; those who were absent for the Tests re-examination was conducted.

... After the examination, question papers were also given to the teachers

... To have an evaluation staff meetings after the examination is over, so that the quality of students is assessed and overall analysis is made with regard to the performance of the students

6. Candidates qualified: NET/SLET/ GATE etc: NIL

7. Initiative towards faculty development programme: The management deputed the teachers to attend various programmes for the faculty development.

a) Mr. Michael Pinto, Librarian attended a faculty development programme (Digital Libraries)

b) A programme on “*Stress Management*” was conducted for the faculty by the IQAC.

c) Prof. Govind Bhat: attended a workshop on: Syllabus: for Hindi for II B.Com and II B.A. (7-12-2005)

d) Prof. Govind Bhat, workshop on Information Technology: 21-12-05.
Prof. Govind Bhat: workshop on “Excellence in learning and Teaching.”

e) Prof. Govind Bhat: workshop on “Stress Management.”

f) Prof. Govind Bhat: @ day workshop on “development of Hindi in South India.”

8. Total numbers of seminars/workshops Conducted: A state Level Economics Seminar on **Facets of Information Technology and the knowledge sharing Process** (21-12-05) 91 economists from all over the state of Karnataka attended the Conference

- the concerned teachers conducted seminars/ workshops in their respective classes under their departments , seminars were conducted by the teachers, given by the students ; students themselves presented papers/topics as assigned by the teachers : the seminars /workshops under the special guidance of the teachers

Sl.no	Department	Total number of seminars/workshops conducted		
1.	Arts : History	6		
	Economics	6		
	Political Science	4.		
	Sociology	6		
	Commerce:	Nil		
	Languages:	Nil		

9. Research projects: a) newly implemented: nil

b) Completed: nil.

10. **Patents generated**, if any: nil

11. **New collaborative research programmes**: Nil

12. **Research grants received from various agencies**: Nil.

13. **Details of research scholars**: nil

14. **Citation Index of faculty members and impact factor**: nil.

15. **Honors/ Awards to the faculty**: nil

16. **Internal resources generated**: nil

17. **Details of departments getting SAP/COSIST (ASSIST)/DST.FIST.etc.Assistance/recognition**.NIL

18. **Community Services**: A good number of NSS/Weekend Camps/Annual Camp conducted. A special Annual camp was conducted at Kemral in the govt. high school/Kemral under the NSS officer Prof.Yogindra B. attended by 50 students. A huge playground was constructed.

19. **Teachers & officers newly recruited**. 6 Part-time Teachers were appointed in the subjects of History, sociology, Political Science and Commerce were appointed.

Officers were not recruited.

20. **Teaching-non teaching staff ratio**-13:12

21. **Improvements in the Library**. Internet facility provided with the 2 Computers. Infrastructure of the library was improved; catalog of the book was prepared.

22. **New books/Journals** (subscribed their value)

New books 248-rs.30711.25

Journals 49-Rs.22, 804

23. **Courses in which Students assessment of teachers is introduced & the action taken on student feedback**- on all the courses student assessment of teachers was introduced & it was codified & the teachers were given the student feed back of their courses.

24. **Unit cost of Education Rs.13, 135.**

25. **Computerization of administration & the process of admissions & examination** results, issue of certificates: & partially computerized.

26. **Increase in the Infrastructural facilities**

a. Audio- visual Hall

b. Conference Hall

c. Fr. Bernard Memorial Indoor Stadium,

- Entrance Gate,
- Asoka Pillar
- College Offices were renovated

All these projects were done with the help of PTA, Alumni & Staff & Students.

27. **Technology up gradation**- New computers was added in the library, & Computers were added in the office& with internet facilities. 2computer with internet facilities were provided to the students in the library with internet facility.

28. **Computer & Internet access training to teachers students.**

Computer training was given to students (162 students) with internet facilities.

Computer & internet access was provided to the teachers

29. **Financial aid to students.** A sum of Rs.2, 71,767 was given as financial aid to the students in the form of scholarship.

Financial aid to students

Post Matric Scholarship(Renewal)	28	Rs.8,400
Post Matric Scholarship(New)	25	Rs. 44,200
Merit Scholarship	1	Rs. 600
Post Matric Scholarship toJ.C,S.T.S11	11	Rs.28,787
Financial aid assistance to Beedi workers	58	Rs.1,74,000
G.S.B. Scholarship	7	Rs.4,900
Jindal Scholarship	27	Rs. 50,000
J.B. Pinto Scholarship	18	Rs.12.000

30. **Activities & support of the Alumni association.** The Alumni association functioned efficiently rendering full support & co-operation whole heartedly.

a. A general body meeting of Alumni association was conducted in the month of August & an executive committee of 16 members was formed. Mrs.Gretta Moras was elected as the president of Alumni Association.2 Executive committee meetings was held & the Alumni Association has rendered financial support to the renovation of the administrative office. They have also given financial support to the construction of the entrance gate & the Alumni members have generously supported us in implementing the jubilee projects.

31. Activities & support from the Parent- Teacher association. A general body meeting of the Parent- Teacher association in the month of August 2005. An executive committee of 15 members was formed with Mr. P. Krishna Shetty of the PTA. They have rendered their full co-operation & support & have generously supported us in implementing the Jubilee projects. They have rendered the financial support to construct an entrance gate to the college & have rendered financial aid to the mid-day meal programme.

32. Health services: Regular medical checkup for all the students with the assistance of Concetta Hospital, Kinnigoli, the team headed by Rev. Sr Dr. Lelian Sequiera. In times of emergencies & Medical needs our students were provided health services.

33. Performance in Sports activities. Our students participated in various games & sports activities

a. **Volley ball**- Independence Cup Tournament-15-8-2005

2. b. MUIC TOURNAMENT 12-10-2005

c. **Chess**- Monsoon tournament-Vivekananda college -Puttur-6-08-05.

D. MUIC tournament, Milagres College, Kallianpur: 11-13, August, 2005.

E. Kabaddi- MUIC Tournament for Women at SDPT College, Kattel: - 7-8 Oct. 2005.

F. **Ball-Minton**: MUIC Tournament, Mahaveera College, Moodabidri:-26-27 Nov. 2005.

f. **Athletics**: MUIC Athletics: at Alva's College, Moodabidri: 25-27 Nov. 2005.

The College organized the MUIC Men Volley-Ball Tournament 10-12 Oct. 05,

38 teams out of 52 registered teams participate.

St. Aloysius College, Mangalore were the winners and won the Sri. Patel Sowkar Anthayya Shetty Memorial Rolling Trophy.

Alva's College, Moodabidri, were the Runners.

Annual Sports day was conducted on 12-12-05. It was inaugurated by Sri. Rohit Kumar. Kattel, an international High-jumper.

Rtn. Jossie Pinto was the chief Guest for the concluding ceremony.

Praveen Acharya and Swathi S. emerged as individual Champions.

34. Incentives to outstanding sportspersons: the outstanding sports persons were given financial assistance and also provided free midday meals

35. Students achievements and awards:

2005: S. Sunil Shetty: participated in N.S.C. Camp held at Vishakhapatnam and won Gold Medal.

36. Activities of Guidance and Counseling Unit;

We have a *career guidance unit* under which, career guidance programmes were conducted, career options available to the students were informed through seminars and guest lectures. A programme on Self-employment was conducted.

Counseling Unit of our College gave counseling to the students on various problems of the students.

37. **Placements services provided to students:** NIL.

38. **Development programmes for non-teaching staff:** NIL.

39. **Healthy Practices of the Institution:**

- Financial Aid to the students : poor and the deserving students
- Creating a “Research Culture” among the students /by organizing the field visits.
- Free Mid-Day meal Programme
- Water-Conservation
- Tree Plantation programmes
- Blood-Donations/ Blood groupings
- Museum and Herbarium
- Book Bank Facilities
- Gym. Facilities for men and women. : Modern Fitness Centre”

40. **Linkages developed with National/ International, academic/research bodies:** NIL

41. **Any other relevant information the institution wishes to add:**

The College is situated in a very poor rural area, which is covered by 32 villages. There is a great need and desire among the people of these areas to get a cheap, quality education. Therefore, the Institution is striving to give a cheap, quality, need value based education. Therefore the Institution for the 25 years is enjoying good results, and attempt is also made in all round development of the students: mental, moral and physical.

We have fully qualified dedicated committed teaching and non-teaching staff.

We aim at producing graduates with sterling character, sound moral values, social responsibility, academic excellence, computer literacy, sufficient command over English. And adequate communication skills so that our students are duly ‘employable” in the globalised world. The College has its own web-site: www.pompeicollege.com.

PART: C

1. Plans for the future: (Next year: 2006-07)

1. To start B.B.M. Course self –financing course. Vocational courses: in Computer Application: E-OFFICE, E-Finance, Certificate Course in Spoken English; certificate course in Basic Accountancy for Final Year B.A. Students.

2. Clubs / Associations/ Committees: these will work and coordinate various activities for the coming year

2. Humanities' Association
3. Commerce Association
4. Debating Club
5. Cultural Association
6. P.T.A.
7. ALUMNI Association
8. N.C.C.
9. N.S, .S.
10. Career Guidance Cell/ Counseling Cell.
11. Student's Grievance Cell
12. Women's Cell.
13. College Annual Magazine/ College Wall Magazine: "**Prajna**"
14. Nature Club
15. Photography Club

Formation of various committees/Associations: Through which the College activities will be conducted: they will define their objectives:

16. *Student Welfare Council*: All the Class Representatives will be formed into a Council: they will meet periodically discuss/ plan out the activities of the Students / problems arising time to time will be solved in a democratic manner: they will also plan and organize the various programmes / they will act under the guidance of Student Welfare Council.
17. Students' Grievance cell:
18. Admission Committee
19. Library Committee
20. Discipline Committee
21. Museum and Herbarium Committee
22. Time table and Examination Committee
23. Mid-day meal Committee
24. Nature Club
25. Campus development Committee.
26. *Bridge Course*: A Bridge Course will be conducted at the beginning of the Academic year : for the First Year Students
27. *Remedial/Tutorial classes*
28. *Innovative Teaching Methods*: teachers will use OHP/ and methods of teaching/ creative critical thinking among the students: give assignments. Conduct seminars: quizzes etc. field trips; field surveys;
29. *Each department shall organize at least one guest lecturer by inviting a guest from outside*

30. Alumni/PTA associations will be strengthened /they will have regular meetings: Executive Committee
31. Fund raising Campaigns: through Lucky Coupons, organizing a Tulu Drama collecting donations from well-wishers, donations from the staff, students. And well wishers.
32. Mid-day Meal will be continued
33. Teachers shall maintain work-diaries –lessons plans, Tutorials etc.
34. Organize Career guidance programmes

IQAC will conduct a departmental inspection of each every department twice in a year: one in the month of October and the other at the end of the month of March: suggest ways and means for improvement.

35. All the Departments will have regular departmental meetings.
36. All the Departments will adopt new methodology of teaching – conduct departmental tests, give assignments, conduct seminars etc.
37. To conduct internal tests regularly / since from the from the year 2006-07 semester system is introduced by the University we will have two schemes: Semester/ Annual scheme: Field visits, encourage Research Culture among the students.
38. All the Associations and committees will have to conduct various programmes at least two or more during the academic year.
39. To have regular value education classes
40. Attempt at academic excellence
41. To equip staff with Computer literacy (100 %)
42. Adding of New Books to the Library and journals
43. All those students who enter into the Pompei College go out with a sense of achievement towards bright future, so that to arrange programmes time to time as the need may arise.
44. Vocational courses

IQAC Coordinator
(Signature)
Name: Prof. Patrick Menezes

IQAC Chairperson/Principal
(Signature)
Rev. Fr Valerian Mendonca